

<b>Section of Manual:</b>	<b>5. SAFE AND SUPPORTIVE ENVIRONMENT – 5.3 STUDENT WELFARE – DUTY OF CARE</b>		
Document	<b>POLICY 5.3.2: NOTIFICATION OF CONCERN FOR STUDENT WELFARE</b>		
Date of Endorsement:		Review Date:	
Review Panel	The Chief Executive Officer, Principal and Compliance Manager must be a part of the review of this Policy.		
Purpose:	To ensure a process for notification regarding concern for student welfare.		
Scope:	Relates to: staff; students.		
RANGS Manual:	3.6 Safe & Supportive Environment; 3.6.1		
Policy	<p>Should a staff member have concerns regarding the welfare of a student they are required to raise this issue as soon as possible with the Principal or the Student Wellbeing Officer . If the situation is deemed critical the Principal or Student Wellbeing Officer will inform the other staff members.</p> <p>Unless deemed urgent the issue will be raised at the weekly staff meeting for input from other teaching staff.</p> <p>If considered urgent, the Student Wellbeing Officer will remove the student in question and address the issue immediately.</p> <p>A decision regarding action may be discussed with staff and will be finalised by the Principal.</p>		
Supporting Documentation			

**Document : 5.3.2 Notification of concern for student welfare v3**

Version #3

Date: February 2020